Dear [Supervisors Name],

In order to help the agency, drive accurate reimbursements and improving productivity under PDGM, I would like to attend the 2020 Home Health Payment Summit, on August 4-5 in Las Vegas, Nevada.

This conference will provide me with the opportunity to get guidance from leaders in the home health payment industry and receive the most up-to-date information and strategies for operating under PDGM. To summit is packed full of valuable strategies on how to gather vital information to achieve efficient revenue cycle and compliance management. For your consideration, you can view the. [full agenda here.](https://decisionhealth.com/hhpaymentsummit/index.html)

The Home Health Payment Summit is hosted by DecisionHealth, an industry leader in providing regulatory compliance updates, continuing education and cutting-edge solutions to help home health agencies achieve their goals.

**Conference Details:**

* **What:** Home Health Payment Summit
* **When:** August 4-5, 2020
* **Where:** Paris Hotel & Casino Las Vegas, Nevada
	+ Special Room Rates Offered
	+ Hotel Cut-Off: Monday, July 13, 2020
* **Cost of Registration:**
	+ Main Conference Only: $999 (*Early Bird Pricing Expires May 15, 2020)*
* **Approximate Cost of Travel:** [Provide here]

**Attendees will take away strategies, tips and tools to:**

* Gain strategies to speed up cash flow
* Maintain a detailed map for episode management and staffing
* Enhance their case conference rulebook
* Set benchmarks for coder productivity and accuracy
* Get more hospital referrals

I would appreciate your approval to attend at your earliest convenience so I can register to take advantage of discounted pricing and reserve my seat before the conference reaches capacity.

Thank you for your consideration.

Sincerely,

[Your Name]